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I am late for my Tmm/.anBT/F3 12 Tf1 0 0 1 56.64 288.77 Tm186.5 (en-GB)BDC q0.000008871 0 595.32 841.9

This guide is designed to give you a clear picture of how exams work here at the University of York. It should give you some sense of what you can expect, what is expected of you, and how you can keep from falling foul of rules that you didn't know existed.

Examinations will be timetabled according to the following restrictions:

Examinations will be held in one of three available 'slots' in each day of the Common Assessment Period (CAP). These are normally:

- 9:00am (with standard scheduled durations up to 3 hours) *
- 1:30pm (with standard scheduled durations up to 3 hours) *
- 6:00pm (with standard scheduled durations up to 1.5 hours)

Students will not be required to sit more than two exams per day.

Total exam duration for any individual student will not exceed 10 hours per day or 16 hours in 2 days (including extra time as adjustment for any disability).

Additional time in examinations is added on to the end of the advertised time, which may impact on the break available between examinations if a student has more than one examination scheduled per day. Reasonable attempts will be made to accommodate at least 1.5 hours between examinations.

Examinations may be timetabled for any day falling within term time. Saturdays are 4(-)3are dg wit5(b()6(h)-4

Students are expected to bring their own calculators to their exams, but the calculator must be on the approved list and the exam must permit their use, however the Exams Office will still continue to provide calculators when a student has forgotten to bring their own, and the model provided will be a Casio fx-85GT PLUS.

It is your responsibility to familiarise yourself with the use of this calculator. Instructions on its use are available on our web page. Invigilators are not permitted to help you if you have any difficulties

You must observe all of the following regulations and any other instructions given to you on the day by the invigilation team.

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Please report to the Information Centre. Any personal items found by our invigilators at the end of an exam are handed in there.

If you are discovered to have unauthorised material in your possession after an exam

Complete the front cover of booklet as follows. This can be completed when you are waiting to start your exam.

Complete these sections with the exam paper details as found on the front cover of your exam question paper

Write your exam